



Weekly Newsletter

Week ending 31st January 2025

Be the best you can be

Shine as lights in the world (Philippians 2:15)

CONGRATULATIONS to the children who were awarded the Values Award Certificates (*Kindness, Resilience & Hope*) in Celebration Worship this week:

Hillary:	Harry
Nightingale:	Holly
Tyndale:	Samuel
Bannister:	Oliver

CONGRATULATIONS to the children who were awarded the Wonderful Work Certificates in Celebration Worship this week:

Hillary:	Sam
Nightingale:	Beatrice
Tyndale:	Amelie
Bannister:	Rafe

CONGRATULATIONS to this week's Outstanding Lunchtime Behaviour awards winners:

Hillary:	Evelyn
Nightingale:	Arlo
Tyndale:	Usmaan
Bannister:	Georgia

REMINDER: After School Club – Friday 31 January 2025

Due to staffing issues, there will be no after-school club this afternoon. We apologise for any inconvenience this may cause.

World Book Day

We will be celebrating World Book Day on Thursday, 6 March 2025! On this day, all children can come to school in pyjamas or non-uniform and bring their favourite book into school to share with their class.

Red Nose Day

The funniest day of the year is back on 21 March 2025. Get ready to feel good and do something funny for money. Together we will help people here in the UK and across the world. We're pleased to support Comic Relief on Friday, 21 March 2025. Children are welcome to come to school on this day wearing something red/non-school uniform. Any donations to support Comic Relief charities can be made directly via their website: <https://donation.comicrelief.com/cart/1YsYOwm2pHZgBUhWr8ZL13>

Key Dates

Please see the Key Dates below for more information about upcoming events in school. **New dates are added in green.**

Key Dates 2025

Date(s)	Event
Term 3	
Thursday 6 February 2025 Postponed New date (for after half term) to be confirmed asap.	Spring Disco
Wednesday 12 February 2025 to Friday 14 February 2025	Y3/4 Residential
Friday 14 February 2025	Last day of term
Term 4	
Monday 24 February 2025	INSET Day
Tuesday 25 February 2025	Children back to school
Thursday 27 February 2025	PFA Bags to School Collection
Thursday 6 March 2025	World Book Day
12 & 13 March 2025	Parents' evening
Friday 21 March 2025	Red Nose Day
Wednesday 26 March 2025	LKS2 Easter Production
Friday 4 April 2025	2:30pm – Easter Service at St Peter's Church
Friday 4 April 2025	Last day of term
Term 5	
Monday 21 April	Bank Holiday
Tuesday 22 April 2025	Children back to school
Monday 5 May 2025	Bank Holiday

Monday 12 May to Thursday 15 May 2025	Y6 SATs
Thursday 15 May 2025	Census Day
Monday 19 May 2025 to Wednesday 21 May 2025	Y5/6 Residential
Friday 23 May 2025	Last day of term
Term 6	
Monday 2 June 2025	Children back to school
2-week period from Monday 2 June 2025	Y4 x Table Check
w/c: Monday 9 June 2025	Y1 Phonics Screening
Monday 9 June 2025	PFA Bags to School Collection
w/c: Monday 16 June 2025	Assessment Week
Wednesday 18 June 2025	Whole Class and Year 6 Photographs
Wednesday 25 June 2025	Sports Day
Wednesday 2 July 2025	Transition Day
Friday 4 July 2025	Y3/4 Trip to Creswell Craggs
Thursday 10 July 2025	Summer Disco
Thursday 10 July 2025	Non-uniform Day – PFA Summer Fayre Donations
Wednesday 16 July 2025	Year 5/6 Production
Friday 18 July 2025	Reports (out to parents)
Friday 18 July 2025	Summer Fayre
Thursday 24 July 2025	2.30pm – Service at St Peter’s Church
Friday 25 July 2025	Y6 Graduation
Friday 25 July 2025	Last day of term

PFA NEWS

We are pleased to announce the Annual General Meeting (AGM) of the Gamston St Peter's Primary School Parent and Friends Association (PFA), scheduled for Thursday, 27th February 2025. The meeting will commence at 7:00 PM in the school hall.

The PFA plays a crucial role in our school community, and we warmly invite all parents, as valued members of the PFA, to attend and support this important event. This is a wonderful opportunity to learn how the funds you have generously helped to raise have been utilised for the benefit of our children.

The AGM will also serve as a platform for electing the PFA Committee, who will represent the association throughout the upcoming year. If you are interested in standing as an Officer or Ordinary Committee Member for the first time, please submit your nominations in advance of the AGM. Existing committee members wishing to seek re-election do not need to be nominated again; however, they should inform the PFA of their intention to continue in their roles.

For more information about the responsibilities of being a Committee Member, please feel free to speak with our Chair, Sarah Rhodes, or email your inquiries to gamstonpfa@outlook.com. As our PFA is a registered charity, all committee members automatically become Trustees of the Charity. Below, you will find detailed descriptions of the roles and responsibilities.

We look forward to welcoming you on Thursday, 27th February.

Kind Regards,

Sarah Rhodes

PFA Chair

Chair

What's the main purpose of the role?

To direct the committee's meetings, make sure everyone is involved and their views are heard. The Chair should ensure all committee members are familiar with the constitution and their roles and responsibilities. The PFA Chair also holds the casting vote if the outcome is tied.

Responsibilities?

- Preparing and setting the agenda for meetings
- Setting the ground rules for – as well as chairing – meetings

- Delegating tasks to other committee members and volunteers, checking they're completed and offering support where needed
- Liaising with the school
- Ensuring the committee is governed in line with their constitution
- Ensuring any decisions are made correctly and fit the objectives of the association as set out in the constitution
- Writing the Chair's report for the AGM
- The Chair may also be a signatory on the PFA bank account

What qualities does a good Chair usually have?

- Confidence – with the ability to inspire and guide others
- Assertiveness – able to manage meetings
- The ability to remain impartial and be inclusive
- A calm, friendly and approachable manner
- Organisational skills – able to manage multiple projects
- The ability to delegate – so the workload is shared – and tasks are completed

The Treasurer

What's the main purpose of the role?

To ensure accurate financial records are kept and that best practice procedures are followed when counting money, making payments and banking. The Treasurer should keep your committee updated with regular reports and ensure end-of-year reports are completed for the association's AGM. If your PFA is a registered charity, they will also be required to coordinate the Charity Commission's annual return.

And the responsibilities?

- These vary from committee to committee but generally they include:
- Keeping accurate and up-to-date financial records
- Presenting financial updates at each committee meeting
- Managing the PFA bank account and holding the association cheque book/ debit card
- Monitoring and managing online payment platforms
- Preparing floats
- Ensuring best practice procedures are followed for counting and banking money, making payments and claiming expenses by all committee members
- Making any approved payments on the committee's behalf
- Preparing the annual Treasurer's report for the AGM and arranging an independent examination of the association's accounts
- Completing the relevant Charity Commission's annual return if your PFA is registered as a charity
- Managing Gift Aid (or assists the committee member responsible)

What qualities does a good Treasurer usually have?

- Knowledge of finances

- Organised
- Attentive to detail
- Able to meet deadlines
- A good understanding of spreadsheets or accountancy software

The Secretary

What's the main purpose of the role?

Supporting the PFA committee to build effective communication links between the school and the association. They also maintain accurate records.

And the responsibilities?

- Preparing for meetings (with the PTA Chair)
- Taking minutes at meetings, recording attendance, action points, decisions and proposals
- Circulating approved minutes, along with a reminder of any actions agreed
- Maintaining association records
- Making sure the association is GDPR-compliant
- Updating trustee details with relevant charity commission (as appropriate)
- May be a signatory on the PFA bank account (along with at least one other committee member)
- Handling the association's correspondence

What qualities does a good Secretary have?

- Organised and efficient – keeps accurate records in a format that can easily be handed over to a successor
- Good listener – able to identify key discussion points, actions, and agreements at meetings to accurately record in minutes
- Calm, friendly, and approachable – able to communicate confidently with the school and the committee members.